

2012 English Ability Promoting Plan for Elementary and Junior High

School Students in Keelung City

Minutes for 4th Foreign English Teachers' Meeting

一、 Time : 2012.06.15 (Wed, 2PM)

二、 Location : Dong Guang Elementary School

三、 Chairperson : Athena Wang

四、 Attendants : as Registration Table

五、 Issues discussed :

(一)Topic 1: Discuss the first script of the Chenping Harbor(as appendix 1).

Decision:

1、 The form of integration of the photo and drawing on each page.

2、 The position and design of “ knowledge park” .

3、 Do we have to design some interesting things for students to learn the knowledge? Ex: Squid can be small or large the biggest squid is 13 meters tall, maybe we put something 13 meters tall next to the squid.

六、 Decision: Agree, invite Ryk to be the designer.

1、 Do we have to add the characters introduction section in front of the book?

七、 Decision: Don't have to.

1、 Do we have to add the word bank(some difficult words) at the end of the story or at the bottom of the page?

八、 Decision: Agree, invite Ryk to be the designer.

(一)Topic 2: the schedule of book editing

Decide the dead line of the schedule:

Time	Schedule	
Before August 15	1、 Jonathan: Drawing the Characters	
Before September30	2、 Jon: Writing some facts	

Before September30	3、 Writing the story(narrative paragraph)	
Before October 15	4、 Ryk: Writing the charaters' introduction and vocabularies.	

(二)Next Meeting:

九、 Meeting is over at 04 :00 PM